# RIO TINTO ALCAN – JOB POSTING APPLICATION

**Part 1: (To be completed by applicant. All fields must be completed.)**

| | | |
|---|---|---|
| **Name:** | **Serial #** | **Date:** |
| **Current Dept Name:** | | **Dept #** |
| **Present Occupation:** | | **MDP:** |

Transfer: A transfer is a move from one departmental seniority unit to another departmental seniority unit.

Reassignment: A reassignment is a move from one job classification to another job classification or the same job classification within the same departmental seniority unit (see Article 9.01(d) of the collective agreement).

☐ **Transfer** Requested to

| Requisition # | Occupation | Job Code |
|---|---|---|
| Requisition # | Occupation | Job Code |
| Requisition # | Occupation | Job Code |
| Requisition # | Occupation | Job Code |

☐ **Reassignment** Requested to:

| Requisition # | Occupation | Job Code |
|---|---|---|
| Requisition # | Occupation | Job Code |
| Requisition # | Occupation | Job Code |
| Requisition # | Occupation | Job Code |

Contact Information: Work Phone # Home Phone # Alternate / cell Phone #

Note: All of the above must be completed or this form will not be processed and will be returned. If you apply electronically, you should receive an electronic copy in your inbox. This is confirmation that your application has been successfully submitted. Save this copy for your records.

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**Part 2: (to be completed by the Human Resources Dept)**

( ) Your application has been processed. Date: _____

( ) Your application has not been processed. It was received after the closing date.

Please forward to Payroll Services**, MDP # 272C** or email to janet.munro@riotinto.com