

MEDICAL TRAVEL BENEFITS PLAN FOR ACTIVE EMPLOYEES – ELIGIBLE EXPENSES

TRANSPORTATION

1. Transportation by scheduled air, rail or bus to and from the nearest location equipped to provide the recommended treatment, when ordered by the attending doctor in Kitimat or Terrace. Travel shall not be provided beyond Vancouver. *Dental referrals are NOT covered under this Plan.*
If in the opinion of the family doctor or specialist in Kitimat or Terrace treatment is not available in Vancouver, transportation to the nearest location equipped to provide treatment beyond Vancouver (and within B.C.) will be covered.
If in the opinion of the family doctor or specialist in Kitimat or Terrace treatment is not available in B.C, cost of transportation to Alberta up to the transportation cost to and from Vancouver, B.C. will be covered.
2. Transportation of an adult attendant is covered when ordered by the attending doctor and indicated on the referral letter.
3. When a personal automobile is used, the following flat rates apply to these locations of treatment; otherwise if travel required to a location other than those below, reimbursement is at \$0.40/km (receipts not required).
4. Return trip to:
 - Terrace (128 km) - \$51.00
 - Hazelton (360 km) - \$144.00
 - Prince Rupert (410 km) - \$164.00
 - Smithers (480 km) - \$192.00
 - Prince George (1232 km) - \$493.00
 - Vancouver (2612 km) - \$1,045.00
 - Kelowna (2684 km) - \$1,074.00

There is a limit on hotel accommodation associated with personal automobile – see below.

5. Cab or bus fares for the patient and attendant to a maximum of \$140.00 per trip to and from airport or accommodation facility to the location of treatment. Parking fees at Terrace Airport will be paid to a maximum of seven days and for a maximum of \$35 per trip.

ACCOMMODATION

Travel by scheduled air, bus or rail:

Accommodation in a commercial facility for up to seven (7) days. The daily maximum is:

\$170 per day between October 16 to April 14

\$205 per day between April 15 to October 15

Travel by automobile:

Accommodation in a commercial facility for up to seven (7) days, as required. The daily maximum is:

\$170 per day between October 16 to April 14

\$205 per day between April 15 to October 15

Prince George travel from Kitimat – 2 extra nights (provided treatment necessitates the full 7 nights)

Vancouver travel from Kitimat – 4 extra nights (provided treatment necessitates the full 7 nights)

Full cost of accommodation expenses for the patient and/or the attendant at Vancouver Lodge, Heather House, Easter Seal House, MacDonald House, Shaughnessy Village, Kordyban Lodge. Where meals are not included, an additional \$40 per diem per person per day.

Accommodation expenses for the patient and/or the attendant at Kelowna Cancer Lodge, will only be covered when in the opinion of the family doctor or specialist in Kitimat or Terrace, treatment is not available in Vancouver. If meals are not included, an additional \$40 per diem per person per day.

EXCLUSIONS

Expenses not covered are meals, long distance telephone calls, car rentals, gasoline (see restricted provisions above), accommodation at a Bed & Breakfast facility, as well as referrals for dental or paramedical services (i.e. chiropractor, massage therapist, physiotherapist and podiatrist), unless approved by the Company.

HOW TO SUBMIT A CLAIM

Fill out the top portion of this claim form with your group number, member name and mailing address. For each expense being claimed, name of member or dependent receiving treatment, birth date is entered.

Attach receipts for services claimed and the referral letter (obtained from the referring family doctor or surgeon in Kitimat or Terrace). Sign and mail to the address at the top of the form. *A claim to another referral centre not stated above should be directed to Rio Tinto Alcan's Benefits Department for authorization.*

Please submit your claims to PBC as soon as you have a reasonable amount of receipts, or at least within ninety (90) days of incurring the expense. Failure to submit a claim within the ninety (90) days limit will not invalidate the claim. However PBC will not be responsible for any expenses which occurred more than one year from the date the expense was incurred.

CONTACT PERSONS

Claim forms are available from Oracle Financial Services. If you have any questions regarding your travel claim, contact Oracle Financial Services at (250) 632-4747 or (250) 635-6146 Pacific Blue Cross at 1-888-275-4672.

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